RFI# 173-22 Disparity Study Design & Execution
COMMBUYS Questions
11/29/2022

Q#	Date		Subject	Question	MBTA Response
1	11/23/2022	Annette Humm Keen/Keen Independent Research LLC	General	Will MBTA accept electronic signatures?	For most purposes, an electronic signature is acceptable.
2	11/23/2022	Annette Humm Keen/Keen Independent Research LLC	Requested Information	On page 3 of the RFI, question 1 asks, ?Has your company conducted and/or published a disparity study for a state, federal government agency, municipality or county? If yes, identify each governmental entity or entities ?.? If a Consultant has conducted many disparity studies, is it acceptable for them to provide this information for a certain number of governmental entities (e.g., up to five) or for studies performed within a specific period (e.g., within the past five years)?	The requested information for the most recent five disparity studies conducted by your firm is acceptable.
3	11/23/2022	Annette Humm Keen/Keen Independent Research LLC	MBTA Subcontract Data	Does MBTA maintain subcontract data for MBE/WBE/SDVOBE/VBE/LGBTE/DBE and non-MBE/WBE/SDVOBE/VBE/LGBTE/DBEs? (a) Please respond separately for each field of information: ? Subcontract/PO identification number; ? Subcontract/PO title; ? Subcontractor/supplier name; ? Business name of subcontractor/supplier; ? Address of subcontractor/supplier; ? Description of services performed, or goods supplied by subcontractor; ? Six-digit NAICS code(s) for subcontractor?s work on specified contract; and ? Total dollar amount received by subcontractor/supplier. (b) Is this information available in electronic format?	Some of this information is tracked but it is not comprehensive.
4	11/23/2022	Annette Humm Keen/Keen Independent Research LLC	MassDOT Suncontract Data	Does MassDOT maintain subcontract data for MBE/WBE/SDVOBE/VBE/LGBTE/DBE and non-MBE/WBE/SDVOBE/VBE/LGBTE/DBEs? (a) Please respond separately for each field of information: ? Subcontract/PO identification number; ? Subcontract/PO title; ? Subcontractor/supplier name; ? Business name of subcontractor/supplier; ? Address of subcontractor/supplier; ? Description of services performed, or goods supplied by subcontractor; ? Six-digit NAICS code(s) for subcontractor?s work on specified contract; and ? Total dollar amount received by subcontractor/supplier. (b) Is this information available in electronic format?	Some of this information is tracked but it is not comprehensive.
5	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Analysis	Since Mass DOT and MBTA are two separate entities are you anticipating these as one combined analysis or two separate analysis?	This RFI seeks input on disparity study methodologies and structure in Questions 2 and 3. However, most likely there will be two separate analyses.
6	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Federal/State Funding	Please clarify that you want both federal and state funded contracts included in the Study?	Yes, both federal- and state-funded contracts should be included in the disparity study.
7	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Goal-Setting	Is the triennial goal-setting to be included in the Study? For FHWA? FAA? FTA?	This disparity study is not intended to develop any agency-specific or program-specific goals.
8	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Page 3 Clarification	On page 3 of the RFI, it states, "Responses must provide the following: ? Name, title, address, telephone, and email for the primary contact ? General business information and background ? Description of your firm?s experience conducting disparity studies" Should we begin our response with the three aforementioned bullet points and then continue with our response? Or does the order in which we answer the bullets not matter?	Order does not matter.
9	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Previous Disparity Studies	Section 1 seems to request substantial information on every study we have done. Since we have done a substantial number of studies dating back 30 years, could you please allow us to provide this information on a limited number of studies? E.g. 5 studies over the last 5 years?	The requested information for the most recent five disparity studies conducted by your firm is acceptable.
10	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Cost Proposal	Section 3c asks for an estimated cost. Will you accept a range of cost since it is difficult to pinpoint the cost without a full estimating process for which we will need to know the specific information from an RFP.	Range of cost is acceptable.
11	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Procurement	Is your procurement centralized or decentralized? Trying to understand how many sources we will have to go to to retrieve payment, award, purchase order, invoice, bid tabulations, vendor, and subcontractor payments from. Will we need to retrieve separate information out of two procurement or payment systems for Mass DOT and MBTA?	MassDOT and MBTA procurements and payments are entirely separate.
12	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Subcontractor Payments	Do both agencies maintain both MWBE/DBE subcontractor payments and non-MWBE/DBE subcontractor payments?	DBE subcontractor payments are tracked. Some of the MWBE information is tracked but it is not comprehensive.
13	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Modes of Transportation	Will the study include all modes of transportation?	Yes.
14	11/28/2022	Dylan Fisher/Griffin & Strong, P.C.	Post-Study Support/Implementation	Will the agencies want post-study support/implementation to be included in the contract?	Perhaps.